

# Expression of Interest

## Refugees Graduation Project

(Needs to be filled and submitted to PPAF)

### A. Organizational and Institutional Capacity of the Organization

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Please reflect why you think your organization is suited for implementation of the “Refugees Graduation Project”. Please limit your write-up to a maximum of 3 pages.

**A.1. Overview** (put in 2 paras, with details as Annexures):

- History of the organization
- Vision, Mission and Objectives
- Area of Operations/Geographical Coverage (Districts/Tehsils/ Taluka/ U/Cs)
- Organizational Strengths, Weaknesses and Competition

**A.2. Institutional Structure:**

- Legal Status
  - Organization registration status
  - National Tax Registration
- Organization’s Governing Body
- Management & Organizational Structure
- Internal Controls:
  - Human Resource Management
  - Procurement & Financial Management
  - Management and Financial Information Systems (MIS/FIS)
  - Internal Audit/Monitoring System
  - Other Operational Systems (SOPs, etc.)

**A.3. Financial Analysis:**

- Last 3 years’ audit reports (third party)

**A.4. Experience of the organization in implementation of programs/projects related to agricultural livelihoods for afghan refugees in the target area** (put in 1-2 para(s) as a summary).

**A.5. Use the following table to reflect your experience**, of supporting overall and agricultural livelihoods related projects, at least for last five years. (attach as an Annexure):

Project Name	Donor	Sector/Thematic area	District/UC/Camp	Total Project value	# of beneficiaries (M/F)	Status of the project (completed, on-going, in pipeline)

## **B. Allowed to Work Status (ATW) details**

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Have You ever obtained Allowed to Work Status (ATW) to serve afghan refugees in the past? Yes/No

If Yes then provide the following details and annex copies of the notification/s:

S#	Notification# and date of ATW status	Valid From (Date)	Expiry Date	Target District

## **C. Partnership with UNHCR:**

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Are you partnering or have partnered UNHCR in the past? Yes/No.

If yes, then provide the following details and annex copies of the project partnership agreements (PPAs):

S#	Project Name	Budget	Start Date	End Date	Target District and Camp	Activities	
						Intervention	Number
1						a.	
						b.	
						c.	
2							

## **D. Community Institutions Established:**

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Have you formed community institutions (COs, VOs, UCBOs, Shura, Council etc) in the target area?

Yes/No

If yes, then provide the following details:

S#	Type of CIs (COs/VOs/UCBOs, Shura, Council)	Number	Formation Year	Current Status (Active/Dormant)	Target District

## **E. Proposed Strategy for Refugees Graduation Project**

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Please propose livelihoods activities to graduate refugees up the poverty ladder and strategy for implementation of the Refugees Graduation Project in mentioned districts. Any innovative projects can be proposed. **Major** infrastructure activities will not be supported.

### **E1. Project Implementation Strategy:**

(Maximum one page covering implementation arrangements and the way forward)

## E.2 Proposed livelihoods activities to graduate refugees up the poverty ladder

Phase	Activity	Tasks	Timeline																	
			2019				2020													
			Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		
Preparatory Phase	Examples (Agreement, Staff hiring, Orientation)	1) Agreement Signing 2) Staff Hiring 3) Staff Orientation 4) Funds Transfer 5) Project Launch																		
Implementation Phase	Examples (CIs' Engagement)	1) Consultative Sessions with CIs 2) Need Assessment 3) Community Interest & share 4) Proposed Enterprises 5) Procurement of inputs 6) Capacity Building events for CIs																		
	Examples (Capacity Building of entrepreneurs)	1) Exposure visits to innovative model units 2) 3) 4)																		
	Examples (Enterprise Options t to graduate poor refugees up the poverty ladder)	1) 2) 3) 4) 5)																		
Close Out	Monitoring, Reporting, Success Stories, Video Documentary, Closure of grant agreement																			

## F. Current strength to implement the project:

- F.1 Address of active office/(s)
- F.2 Staff list currently employed and planned to be engage in the project (Please attach CVs of technical employees having expertise in agriculture based livelihoods)